

TIME TO WRITE PROMOTION PRIVACY AND TERMS

PRIVACY COLLECTION STATEMENT

Officeworks Ltd (Promoter) collects personal information about Entrants and Member Parents via this promotion's entry form. Promoter collects personal info to administer this promotion, including to process entries & winners. Unsuccessful entries and accompanying personal info will be securely destroyed. The winner's personal info will be stored in accordance with Officeworks' Privacy Policy. Failure to provide personal info may result in Entrants being unable to enter promotion. Promoter's Privacy Policy (<https://www.officeworks.com.au/information/policies/privacy-policy>)-You may contact the Promoter online (<http://www.officeworks.com.au/contact-us>) or tel: 1300 633 423.

PROMOTION TERMS AND CONDITIONS

Information on how to enter, mechanics of entry and prizes form part of these Terms and Conditions. Entry into the promotion is deemed acceptance of these Terms and Conditions. Entry is all residents of Australia. The directors, management & employees (& their immediate families) of the Promoter, its related entities, printers, suppliers, providers & agencies whom are directly associated with the conduct of this promotion are ineligible to enter the promotion. Entrants must obtain the consent of their parent or legal guardian (**Member Parent**) if under the age of 18. All entries of Entrants who enter without parental or guardian consent will be deemed invalid. These Conditions of Entry will bind the Entrants & any Member Parent who gives their consent. The prize(s) will, at the sole discretion of the Promoter, be awarded to the Member Parent who consented to the winner(s) entering the promotion. The promotion starts as per the competition form start date and ends as per the end date of the competition form. To enter, Entrants must, during the Promotional Period, fill out the entry form and complete the entry activity as required. Entrants must ensure that entries are their original work. Entries will be deemed accepted at the time of receipt by the Promoter & not at the time of transmission or submission. Entries received will be considered final. The Promoter accepts no responsibility for late, lost or misdirected entries. Contact details entered incorrectly will deem the entry invalid. Costs associated with entering the promotion are the Entrant's responsibility. Any entry that contains content that the Promoter, in its sole discretion, considers to be offensive, crude or inappropriate in any way, is not in keeping with the spirit of this promotion or that the Promoter considers may infringe any intellectual property rights or other rights of any person, corporation or entity will not be accepted. The decision by the Promoter to accept or reject an entry is in the Promoter's sole discretion & no correspondence will be entered into. Once submitted, Entrants & Member Parents acknowledge that the entry may not be withdrawn, altered or deleted (except on & when required by the Promoter). All eligible entries will be judged by the Promoter's appointed judges on originality & creative merit. Judging will take place on the time stated in the competition form. This is a game of skill & chance plays no part in determining the winner(s). The winner(s) will be notified by the Promoter. All reasonable steps to notify the winners will be taken. Judges' decision is final & no correspondence will be entered into. Major prize(s) and any runner up prize(s) will be as advertised. In the event that the Promoter cannot successfully contact an Entrant or Member Parent within 1 week of the judging, or in the event of an invalid entry or an ineligible Entrant, or if the Entrant is ineligible to accept the prize, the Promoter may, in its sole discretion, award the prize to the next best judged entry. Prizes must be taken as offered & cannot be varied. Prizes cannot be taken as cash. Entrants can only enter in their own name. Entrants will be deemed ineligible if the Entrant or Member Parent provides incorrect, misleading or fraudulent information & all entries of an Entrant who is deemed to have provided incorrect, misleading or fraudulent information may, at the discretion of the Promoter, be deemed invalid. The Promoter reserves the right to request a Member Parent to produce (within the requested time) appropriate photo identification or other documentation (to the Promoter's satisfaction, at its sole discretion) in order to confirm any information submitted by the Entrant or Member Parent in entering the promotion, before issuing a prize. If the documentation required by the Promoter is not received by the Promoter (or its nominated agent) or an Entrant or entry has not been verified or validated to the Promoter's satisfaction then all the entries of that Entrant will be ineligible & deemed invalid. A prize will only be awarded following any winner validation & verification that the Promoter requires in its sole discretion. If a prize becomes unavailable, for any reason beyond the Promoter's reasonable control, then a comparable prize of equal or greater value will be awarded. If this promotion is not capable of running as planned for any reason beyond the reasonable control of the Promoter, the Promoter reserves the right, in its sole discretion, to cancel, terminate, modify or suspend the promotion &/or provide an alternative prize or prizes. An entry & any copyright submitting in an entry irrevocably becomes, at time of entry, the property of the Promoter. The Promoter collects personal information about an Entrant & Member Parent to include the Entrant in a promotion &, where appropriate, award prizes. If the personal information requested is not provided, the Entrant cannot enter the promotion & is deemed ineligible. The Entrant & Member Parent also agree that the Promoter may, in the event the Entrant is the winner, publish or cause to be published the Entrant's name & locality in any media. Unsuccessful entries will be securely destroyed and no personal information will be retained. The winner's personal information will be collected and stored in accordance with the Officeworks Privacy Policy.

All personal information will be stored by the Promoter in accordance with the Promoter's Privacy Policy and Collection Statement above. **Promoter:** Officeworks Ltd (ABN 36 004 763 526) of Officeworks Support Centre, 236-262 East Boundary Road Bentleigh East Victoria 3165 Australia telephone: **1300 OFFICE (633 423)**.