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OFFICEWORKS LAUNCHES HUMAN RIGHTS POSITION STATEMENT

Officeworks has launched its human rights position statement to outline its commitment and efforts to respect and uphold human rights.

The retailer has expanded on its People and Planet Positive Commitments to make a positive difference to the lives of 15,000 workers by 2025 and to create a safe and healthy work environment where its team can thrive and reflect the communities that it serves.

The human rights position statement includes understanding, respecting and upholding internationally recognised human rights. Officeworks expects all team members, directors, contractors and suppliers and other business partners across its supply chains to adopt the same commitment.

Efforts to respect human rights focus on six salient human rights issue areas which include:

- Maintaining safe and fair workplaces for our team member
- Supporting labour rights in our value chain
- Respecting Indigenous peoples' rights
- Upholding the privacy and personal dignity of our customers
- Preventing adverse impacts on communities
- Ensuring product safety for our customers

Officeworks Managing Director Sarah Hunter said: "Officeworks is committed to making a positive difference to people and the planet. We have published our human rights position statement as an extension of our sustainability commitments and our ongoing work to embed respect for human rights throughout our business and in our interactions with our value chain."

Officeworks' work to respect human rights is guided by the UN Guiding Principles on Business and Human Rights (UNGPs). The UNGPs are the global standard for preventing and addressing business-related human rights harms. In line with the UNGPs, Officeworks conducts human rights due diligence to help to identify, mitigate and prevent human rights impacts across its business and its value chain.

In the 2021 financial year, a salient human rights issues assessment was conducted at Officeworks. This assessment included:

- Discussions in cross-functional human rights working groups
- Overarching human rights and modern slavery risk management gap analyses
- Human rights risk mapping for operations, supply chains and other business relationships
- An assessment of each risk based on scale, scope, irremediability and likelihood of potential or actual human rights impact.

Read Officeworks' human rights position statement:

<https://www.officeworks.com.au/resources/pdfs/Officeworks-Human-Rights-Position-Statement.pdf>

ENDS

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ABOUT OFFICEWORKS

Established 28 years ago in Richmond, Victoria, Officeworks is committed to making bigger things happen for its customers, team, the community and stakeholders.

It operates 167 stores across Australia, a website that is home to more than 40,000 products, a national call centre, and a business team that helps micro, small and medium-sized businesses start, run and grow and Australians to work, learn, create and connect.

Officeworks offers customers a wide range of office supplies, technology, furniture, art supplies, education resources and helpful services like print & copy and on-site and remote tech support through Geeks2U – delivering an experience that is easy and engaging, no matter how customers choose to shop.

Officeworks is focused on the safety, wellbeing and career progression of the more than 9,000 team members it employs. It's also dedicated to operating in a sustainable manner, including building and maintaining meaningful connections with the communities in which it operates, fundraising for its national partners and local community groups, continuing to reduce its impact on the environment and source responsibly.